

Sibford Gower Parish Council

The councillors are summoned to attend a meeting of the Parish Council to be held on **Tuesday 10th March 2026 at 7pm** in Sibford Village Hall, Sibford Gower

AGENDA

64. Public participation session - (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

Business

65. Apologies for absence

66. Members' declarations of interest for items on the agenda

67. To approve the minutes of the Parish Council (PC) meeting held on 20th January 2026

68. Outstanding matters/actions from previous meetings

- a) Update re S106 allocation re the Hook Norton Road development
- b) Update re transfer of bank account to Unity Bank
- c) Update re setting up new Parish Council website

69. To consider whether to renew membership with Oxfordshire Association of Local Councils for another year at a cost of £228 including VAT

Assets and services

70. Burial Ground

- a) Update re progress on understanding maintenance needs of the Churchyard including tree management, memorial stones, and repair of the damaged walls
- b) To confirm details of the updated quote received from Thomas Fox Landscaping re the grass cutting in the Churchyard and Burial Ground

71. To receive feedback from insurer re insurance requirements, and agree any actions required

72. To consider changes to the verges grass cutting service as proposed by the contractor

Finance

73. Bank balances as at 04.03.26 - £563.87 and £19,000

74. To note and approve the following payments and receipts since the last meeting:

Payments:

19.01.26	Lloyds	Account fee	£4.25
02.02.26	Kirsty Buttle	Salary, office, and mileage Jan	£342.35
02.02.26	HMRC	Tax Jan	£81.20
03.02.26	NEST	Pension Jan	£23.54
17.02.26	Lloyds	Account fee	£4.25
26.02.26	Jackie Noquet	Ink cartridge	£18.37
26.02.26	Kirsty Buttle	Salary and office Feb 26	£333.35
26.02.26	HMRC	Tax Feb 26	£81.20
27.02.26	NEST	Pension Feb 26	£23.54

Receipts:

10.02.26	Lloyds	Interest	£9.11
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Invoices to be paid:

OALC	Annual membership	£228.00
Sibford Village Hall	Hall hire - Jan and Mar	£36.00

Planning

75. Planning applications received

25/02824/F – 2 Shepherds Close, Burdrop - AMENDMENTS. The erection of one new two storey self-build dwelling alongside No 2 Shepherds Close, with all associated works. **No additional response submitted.**

26/00332/F – 1 Acre Ditch, Sibford Gower. Variation of Conditions 2 (plans), 3 (material sample), 4 (wall and roof materials) and 5 (rooflights) of 25/02065/F - The conditions are proposed to be varied to allow two minor amendments to the approved development. Firstly, to allow the first floor extension to be finished in an off-white/buff render on three sides, together with the north-facing wall of the existing single storey rear element (being re-clad), in place of natural ironstone. All other external materials remain as approved. Secondly, to allow installation of a standard flush rooflight in place of the currently required conservation type rooflight.

Planning decisions received

25/03249/TCA – Bramley Close, Bonds End Lane, Sibford Gower. T1 trim horse chestnut tree by 2m and shape. T2 Trim hedge by c. 4m to align with hedges on each end. **Approved.**

Planning appeal decisions received

APP/C3105/W/25/3375016 - The Pheasant Pluckers Inn, Street Through Burdrop, Burdrop. Permission in principle - 3-4 new dwellings – application 25/02149/PIP. **Appeal allowed.**

Community

76. Upcoming elections

77. Information exchange

Staff Matters

78. Proposal to exclude the public and the press in order to discuss staff pay

79. To review the Clerk's pay scale – currently SCP 28

Date of next meeting – 18th May 2026



Signed:

Parish Clerk

Date: 5th March 2026