

Sibford Gower Parish Council

The councillors are summoned to attend a meeting of the Parish Council to be held on **Monday 15th December** at **7pm** in Sibford Village Hall, Sibford Gower

AGENDA

27. Public participation session - (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

Business

28. Apologies for absence

29. Co-option of new councillor

30. Members' declarations of interest for items on the agenda

31. To approve the minutes of the Parish Council (PC) meeting held on 18th November 2025

32. Outstanding matters/actions from previous meetings

- a) Update re parking issues on the corner of Bonds End Lane and Main Street
- b) Update re S106 allocation re the Hook Norton Road development
- c) Response from Oxfordshire County Council (OCC) re whether there should be a bus stop on the opposite side of the road to the new bus shelter in Sibford Ferris
- d) Response from OCC regarding when Sibford Gower is likely to get any of the roads resurfaced - The full response stating that the roads should receive some improvements in the 2026/27 financial year has been published on the parish website

33. Proposal to adopt the following new policies

- a) IT Policy

34. To consider returning to having 6 meetings per year (Jan, Mar, May, Jul, Sep, Nov) rather than the current 4 meetings per year

Assets and services

35. Burial Ground

- a) Update re responsibility for maintenance of the Churchyard including tree management, memorial stones, and repair of the damaged walls
- b) To receive quotes for the grass cutting contract on the Churchyard and Burial Ground and to agree which contractor to appoint

Finance

36. To confirm completion of the first (Apr to Jun) and second (Jul to Sep) quarterly Internal Controls check

37. To confirm completion of the quarterly asset check and agree any actions required

38. Bank balances as at 09.12.25 - £253.50 and £21,222.64

39. Proposal to change bank account provider to Unity Bank in order to benefit from higher interest rates – details of fees and interest for both accounts are:

Lloyds Bank - £4.25 per month fee, 0.6% gross interest

Unity Trust Bank - £6 per month fee, 2.1% gross interest

40. To consider and possibly agree (dependent on the holding of a meeting in Jan subject to item 34) the budget and resulting precept for 2026-27

41. To note and approve the following payments and receipts since the last meeting:

Payments:

03.09.25	NEST	Pension August	£14.12
29.09.25	Moore	Fee for reminder letter 1	£48.00
29.09.25	Moore	Fee for reminder letter 2	£48.00
19.09.25	Lloyds	Account fee	£4.25
29.09.25	Kirsty Buttle	Salary and office Sep	£333.35
29.09.25	HMRC	Tax Sep	£81.20
01.10.25	NEST	Pension Sep	£23.54
23.10.25	Thomas Fox Landscaping	Churchyard mowing 11, 25 June	£309.60
23.10.25	Thomas Fox Landscaping	Churchyard mowing 23 July	£154.80
23.10.25	Thomas Fox Landscaping	Churchyard mowing 1, 15 Sep	£309.60
23.10.25	CDC	Dog bin emptying 6 months	£377.52
20.10.25	Lloyds	Account fee	£4.25
30.10.25	Kirsty Buttle	Salary and office Oct	£333.35
30.10.25	HMRC	Tax Oct	£81.20
31.10.25	NEST	Pension Oct	£23.54
18.11.25	Lloyds	Account fee	£4.25
03.12.25	Thomas Fox Landscaping	Churchyard mowing 1, and 15 Oct	£309.60
03.12.25	Sibford Village Hall	Hall hire 18th Nov	£12.00
03.12.25	Kirsty Buttle	Salary and office Nov	£333.55
03.12.25	HMRC	Tax Nov	£81.00
03.12.25	NEST	Pension Nov	£23.54

Receipts:

09.09.25	Lloyds	Interest	£9.84
10.09.25	CDC	Precept	£4,725.00
14.10.25	HMRC	VAT refund	£935.35
09.10.25	Lloyds	Interest	£10.95
13.11.25	Sole & Son	Burial fee	£434.00
10.11.25	Lloyds	Interest	£11.16

42. To approve payment of the following invoices:

Thomas Fox Landscaping	Churchyard mowing 11 Nov	£154.80
Kirsty Buttle	Salary and office December	£333.25
HMRC	Tax December	£81.20
NEST	Pension December	£23.54

Planning

43. Planning applications received

25/03011/TCA – Bramley Close, Bonds End Lane, Sibford Gower. T1 Birch - reduce height by 5 metres.

No representation made.

25/03093/F – Nicholas Corner, Burdrop. Variation of Condition 2 (plans) and removal of Condition no. 3 (stable block) of 19/01002/F, to allow for the retention of existing stable block.

Planning decisions received

25/02065/F – 1 Acre Ditch, Sibford Gower. Two storey and single storey extensions to rear. **Approved.**

25/02152/F – 2 Acre Ditch, Sibford Gower. Two storey and single storey rear extensions. **Approved.**

25/02233/TCA – The Millennium Field, Temple Mill Road, Sibford Gower. G1 - Pine mix area - Crown raise pines to 4 metres to improve canopy shape. Fell small poor specimen understory trees within group. G4 - Ash x3 - Fell and process-due to ash die back. **Approved.**

Community

- 44. To consider the consultation regarding diversion of Sibford Gower Footpath No 12 at Top Barn Farmhouse**
- 45. To consider the effectiveness of notifying parishioners about meetings and consider improvements that could be made**
- 46. To agree dates for Parish Council meetings in 2026**
- 47. Information exchange**

Date of next meeting – TBC in item 46



Signed:

Parish Clerk

Date: 10th December 2025