

Sibford Gower Parish Council

The councillors are summoned to attend a meeting of the Parish Council to be held on **Tuesday 4th August 2026 at 7pm** in Sibford Village Hall, Sibford Gower

AGENDA

25. Public participation session - (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

Business

26. Apologies for absence

27. Members' declarations of interest for items on the agenda

28. To approve the minutes of the Parish Council (PC) meeting held on 18th May 2026

29. Outstanding matters/actions from previous meetings

- a) Update re new Parish Council website
- b) Response from Highways regarding timescales for road repairs in Sibford Gower
- c) Response from police re request to put a speed detection van on Colony Road
- d) Update re booking alternative venue for September meeting

Assets and services

30. Burial Ground

- a) Proposal to approve updated Burial Ground Regulations which include details of the process for inspecting headstones/memorials and the actions required to make them safe
- b) Grass cutting and wildflower area maintenance in the Churchyard and Burial Ground, including concerns from a resident that they feel a section of the old Churchyard looks a mess

31. Proposal to add the well housing near the pond to the Asset Register at a value of £1

32. Parish Council Laptop – to confirm its current location and planned future use

33. To consider contributing to the cost of a portable air conditioning unit for the Clerk's office

Finance

34. Bank balances as at 29.07.26 - £198.63 and £20,251.85

35. To confirm completion of the first (Apr to Jun) quarterly Internal Controls Councillor check for 26/27

36. To confirm completion of a quarterly asset check and agree any actions required

37. To note and approve the following payments and receipts since the last meeting:

Payments:

05.06.26	Kirsty Buttle	Reimbursement - various	£35.30
05.06.26	Zurich	Parish insurance	£300.00
05.06.26	CDC	Uncontested election fee	£200.00
05.06.26	Kirsty Buttle	Salary and office May	£333.35
05.06.26	HMRC	Tax May	£81.20
05.06.26	NEST	Pension May	£23.54
05.06.26	Sibford Village Hall	Hall hire May	£24.00
08.06.26	ICO	Data Protection Fee	£47.00
26.06.26	Thomas Fox Landscaping	Churchyard mowing May	£172.33

26.06.26	Kirsty Buttle	Salary and office Jun	£333.35
26.06.26	HMRC	Tax Jun	£81.20
30.06.26	NEST	Pension Jun	£23.54
31.05.26	Unity Bank	Account fee	£7.00
30.06.26	Unity Bank	Account fee	£7.00
29.07.26	Thomas Fox Landscaping	Churchyard mowing June	£172.33
29.07.26	Kirsty Buttle	Salary and office Jul	£333.35
29.07.26	HMRC	Tax Jul	£81.20
29.07.26	Thomas Fox Landscaping	Churchyard mowing July	£341.06

Receipts:

10.06.26	Edd Frost & Daughters	Snow	£302.00
30.06.26	Unity Bank	Interest	£103.73

Invoices to be paid:

NEST	Pension Jul	£23.54
------	-------------	--------

Planning

38. Planning applications received

26/01087/F – Longview, Pound Lane, Sibford Gower. Erection of stable block and riding arena with access track. **Comment only:**

We are aware that a dropped kerb, and an old gate have been in place for many years, although it is not known if permission was obtained for this.

The B4035, with a 50 mph speed limit, is an important link between Banbury and Shipston on Stour and, as such, maintains a steady flow of traffic throughout the working day. The staggered junction comprising Pound Lane and Epwell Road identifies a known cross-country route to avoid major settlements.

The highway leading to the Pound Lane junction with the B4035 reflects a noticeable uphill gradient, with the B4035 situated along a higher elevation. When leaving the Pound Lane junction, visibility towards the Shipston on Stour direction is significantly impaired by a substantial dip in the road.

The remodelled access relating to Longview is located in very close proximity to the Pound Lane junction, thereby creating an additional hazard at an already dangerous junction. Given the road safety concerns at this location, we would expect that the horse menage and stables would only be given permission for personal use, and not for any form of business activities as business use would likely increase the number of vehicles using the access to an unsafe level. *(Response made using delegated powers).*

26/01089/F – Barley House, 7 Barley Close, Sibford Gower. Two storey and single storey extensions to rear. **No comment.** *(Response made using delegated powers).* **APPROVED.**

26/01533/F – Vine Cottage, Bonds End Lane, Sibford Gower. Garden room extension. **No representation made.**

26/01795/PIP – The Pheasant Pluckers Inn, Street through Burdrop. 3-4 Dwellings.

26/01797/F – Fairview, Pound Lane, Sibford Gower. Demolition of existing conservatory and rear store, erection of two storey side and rear extension, change of external materials and new double garage.

39. Planning decisions received

25/03011/TCA – Bramley Close, Bonds End Lane, Sibford Gower. T1 Birch - reduce height by 5 metres. **Approved.**

26/00659/LB – Burdrop Farmhouse, Burdrop. Replacement of existing steel casement windows within the historic farmhouse with new steel framed windows installed within the existing timber sub-frames; replacement of two external doors on the south elevation together with new timber door frames and

glazed overlights within the existing doorway openings - no alterations proposed to existing window or door openings and no changes to the surrounding masonry. **Approved.**

26/00721/F – Stickleys House, Main Street, Sibford Gower. Replacement of existing shed with a single-storey detached shed incorporating a roof-mounted photovoltaic installation. **Approved.**

26/00759/F – Longview, Pound Lane, Sibford Gower. Extension to existing annexe, and replacement of existing nissen hut with a new home studio. **Approved.**

Community

- 40. Oxfordshire County Council's Fixmystreet Superuser Scheme**
- 41. Concerns raised about overgrown foliage on 'Piggy Lane'**
- 42. Request for a 'Please close the gate' sign to go on the gate at 'Piggy Lane'**
- 43. Grit Bin Update**
- 44. Sewage Works**
- 45. To note the resignation of Oswyn Murray from the Town Estates Charity (to take effect on 31.12.26) and to confirm the action required by the PC to appoint a new trustee from 01.01.27**
- 46. Information exchange**

Date of next meeting – 29th September 2026



Signed:

Parish Clerk

Date: 30th July 2026