Sibford Gower Parish Council

The councillors are summoned to attend a meeting of the Parish Council to be held on **Tuesday 10th November 2026** at **7pm** in Sibford Village Hall, Sibford Gower

AGENDA

59. **Public participation session** - (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

Business

60. **Apologies for absence**
61. **Members' declarations of interest for items on the agenda**
62. **To approve the minutes of the Parish Council (PC) meeting held on 29th September 2026**
63. **Outstanding matters/actions from previous meetings**
    a) Update re concerns raised about overgrown foliage on 'Piggy Lane'
    b) Update re request for a 'Please close the gate' sign to go on the gate at 'Piggy Lane'
64. **To agree meeting dates for 2027**

Assets and services

65. **Burial Ground**
    a) Progress on Memorial Inspection Procedures
    b) Grass cutting and wildflower area maintenance in the Churchyard and Burial Ground
    c) Tree work required in the Churchyard
    d) To review the draft Churchyard and Burial Ground Risk Assessment

Finance

66. **Bank balances as at 04.11.26 - £276.71 and £22,912.51**
67. **To confirm completion of the second quarterly (Jul to Sep) quarterly Internal Controls check**
68. **To confirm completion of a quarterly asset check and agree any actions required**
69. **Proposal to make the following donations:**
    - Village Hall - £400
    - Sibford Scene - £200
70. **To review the spend against budget to date**
71. **To consider the draft budget for 2027-28**
72. **To note and approve the following payments and receipts:**

Payments made since the last meeting:

30.09.26	Unity Bank	Account fee	£7.00
27.10.26	Thomas Fox Landscaping	Churchyard mowing Sep	£172.33
27.10.26	Cherwell District Council	Half yearly charge for dog bin emptying - 5 bins	£377.52
27.10.26	Thomas Fox Landscaping	Churchyard mowing Oct	£341.06
27.10.26	Kirsty Buttle	Salary and office Oct	£344.05
27.10.26	HMRC	Tax and NI Oct	£84.13
30.10.26	NEST	Pension Oct	£24.31
31.10.26	Unity Bank	Account fee	£7.00

Receipts:

30.09.26	Unity Bank	Interest	£100.66
13.10.26	Edd Frost & Daughters	Burial fee	£604.00

Invoices to be paid:

Opus Property Services	Signs for burial ground	£57.02
Sibford Village Hall	Hall hire 10th Nov	£18.00

Planning

73. Planning applications received

26/02517/F - Proposed agricultural building, Hawkes Lane, Sibford Gower. Erection of agricultural building for general storage, vehicle storage and housing of animal feed and sheep at lambing time. While the site appears to contain numerous buildings, no evidence is submitted to indicate that any building has previously been located on the site. Any use not directly related to agricultural activity, both now and in the future, would be inappropriate to this site. Noting this application derives from Enforcement Notice 23/00169/ENF, due consideration should be given to the Sibfords Community Plan and relevant issues within the current Cherwell Local Plan. We are not aware of any agricultural activity on this holding for some years. Should the application be approved, a condition specifically referencing agricultural use would be appropriate. (Response made using delegated powers).

26/02548/F - Ruby Cottage, Burdrop. Demolition of garage roof and erection of first floor extension, erection of porch and insertion of new window to front elevation. Located outside the conservation area, this is a modest extension to a modern building utilising materials which are complementary to the existing and adjacent properties. (Response made using delegated powers).

26/02600/TCA – Rafters, Backside Lane, Sibford Gower. T1 Poplar ~ Pollard at 6m recent limb failures and heavy dead wood. T2 Maple ~ Remove reverted growth. T3 Birch ~ Fell dead tree.

26/02602/TCA - Friends Burial Ground, Bonds End Lane, Sibford Gower. T1 Lawson Cypress – Fell.

26/02805/F - Land Between 6a And 7, Colony Road, Sibford Gower. Alterations, extension and conversion of tack room and shed into a one-bedroom residential dwelling.

74. Planning decisions received

26/02196/TCA – Holly Cottage, Street through Burdrop, Burdrop. G1 Leylandii - x 4: Fell to ground level. G2 Poplar - x3 Fell to ground level. T1 Pine - Fell to ground level. Comment only – Approved.

26/02135/F – Oaklands, Acre Ditch, Sibford Gower. Change of use of land from agriculture to residential garden land (Class C3 Use) and erection of garden shed (retrospective), provision of soft landscaping and associated work. Approved.

26/02241/TCA – Elmbridge Farm House, Main Street, Sibford Gower. T1 Ash - Crown reduce by 4 metres in height and 2 metres on laterals to relieve end weight major basil and stem decay. T2 Ash - Multi stemmed with main central stem fractured to base – fell T3 Oak - Crown raise 5.5 metres all round. Approved.

26/02363/TCA – The Red House, Street through Burdrop, Burdrop. T5 Ash - Sectional felling due to Ash dieback disease present. T6 Goat Willow - Fell to ground level. T7 Walnut - Crown reduce by 3 metres laterally and apically. Approved.

75. PC process for responding to planning applications between meetings

Community

76. Resident concerns about issues with dog waste around the village

77. Town Estate Charity (TEC)

a) Progress on a PC nomination for a TEC trustee

b) Confirming the requirements of the relationship between the PC and TEC

78. OxBus 2040 consultation

79. Information exchange

Date of next meeting – TBC Jan 2027

Signed: K. Battle Parish Clerk Date: 5th November 2026